

**CHARTIERS TOWNSHIP
BOARD OF SUPERVISORS MEETING
June 28, 2022
5:00p.m.**

EXECUTIVE SESSION ANNOUNCEMENT

Please be advised that the Chartiers Township Board of Supervisors met in executive session on Monday, June 20, 2022 from 10:00 AM to 10:45 AM to discuss personnel matters and immediately prior to this meeting from 4:30 pm to 4:55 pm to discuss personnel and litigation matters.

Attending this meeting were Supervisors Gary Friend, Frank Wise, and Bronwyn Kolovich. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Jennifer Slagle-Township Engineer;; Ed Jeffries, Public Works Director Jamie Rozzo, Recording Secretary; ABSENT: Steven Horvath, Chief of Police

DEVELOPERS TIME

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the Arden Athletic Club / Pennsylvania Trolley Museum Lot Consolidation Plan conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated June 23, 2022 and the Township Planning Department's letter dated June 27, 2022. All Supervisors voted yes. The motion carried 3-0.

APPROVAL OF MINUTES

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the minutes for the Regular meetings of May 10, 2022 and May 24, 2022, as presented. All Supervisors voted yes. The motion carried 3-0.

SUPERVISOR REPORTS:

Mrs. Kolovich -Everyone did a great job with Community Day.

Mr. Wise -Frank seconds everyone did a great job for Community Day.

Mr. Friend -No Report

The BOS Meeting was recessed, and the Public Hearing was opened at 5:05 pm.

OLD BUSINESS:

1. Public Hearing – Campers RV Conditional Use

Please note that Jodi Noble enters the following items into the record:

- Conditional use application, narrative, and pictures dated May 11, 2022
- Township review letter dated May 18, 2022
- Chapter 350 of the Chartiers Township Code of Ordinances, "Zoning"

- Proof of publication for the Public Notices for this hearing as printed in the Observer Reporter on June 14, 2022 and June 21, 2022
- The neighboring property owner public notice letters, mailing list, and map dated June 1, 2022
- Photos of property Posting dated June 1, 2022
- Planning Commission meeting minutes of June 21, 2022 recommending approval of the proposed condominium conditional use application.

Applicant Testimony- Eric Fischer from Campers RV has requested a temporary trailer be allowed as an office to conduct sales while their permanent structure is being built.

There was no public comment nor comments from the Supervisors.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to close the public meeting and return to the BOS meeting at 5:07 pm.

2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to approve the conditional use application from Campers RV for a temporary structure in the I-1 Zoning District for 153 South Johnson Road (also known as Washington County Parcel ID 170-016-00-00-0022-04) as recommended by the Chartiers Township Planning Commission at their meeting of June 21, 2022. All Supervisors voted yes. The motion carried 3-0.
3. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to ratify the hiring for the following part-time, temporary positions for the summer playground and to waive the Township's anti-nepotism policy out of necessity due to the inability to find adequate staffing as recommended by the Township Manager.
 - Ashley Horvath: Camp Counselor
 - Susie Baine: Camp Counselor
 - Lauren Lober: Promotion to Substitute Lead

All Supervisors voted yes. The motion carried 3-0.
4. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to deny the request from Washington County to waive the Township's portion of the building permit fee for the Hall 3 Project. All Supervisors voted yes. The motion carried 3-0.
5. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to extend the alternate office hours for the Township, which includes remaining open until 7pm on Tuesdays and closing at 12:30 pm on Fridays until September 30, 2022. All Supervisors voted yes. The motion carried 3-0.

6. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Manager and Chief of Police to advertise for Police Officer testing. All Supervisors voted yes. The motion carried 3-0.

NEW BUSINESS:

1. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize the Township Engineer to apply for the Highway Occupancy Permit for the 2022 Sewer Rehabilitation work within the PennDOT Right of Way. All Supervisors voted yes. The motion carried 3-0.
2. A motion was made by Mr. Wise and seconded by Mrs. Kolovich to authorize payment of invoices indicated on the attached listing. Invoices to be paid are posted on the bulletin board for review.

General Fund:\$32,191.54;Fire Tax Fund:\$29,858.39;Rev. Gaming:\$2,046.53;Eng. Rev. Escrow:\$11,113.00;Sewer Fund:\$57,309.85;Local Ser. Tax:\$9,910.62;Liquid Fuels:\$14,942.21;Comm. Center. Oper. Fund:\$1,429.97;Payroll Fund:\$9,346.36;TTL Checks:\$162,148.47

All Supervisors voted yes. The motion carried 3-0.

DISCUSSION ITEMS:

1. 2022 Sewer Rehab -Jen confirmed we have enough budgeted to fix 8-10 repairs. She needs to work on the HOP before she can prepare bids.
2. 2022 Road Program
 - a. Contract A- This project is complete.
 - b. Contract B- This project is complete.
 - c. Contract C- This project is ready to start. We are waiting to receive a start date from the contractor.
3. Barnickel and Country Club - Table until next meeting. Harshman Engineers need to go over the design and info with the Board of Supervisors.
4. North Main St., Houston Stormwater damage-A few items need to be finalized as well as the pipe needs televised before closing out this project.
5. WEWJA Items
 - a. Arden Pump Station-Jodi Noble informed Jen Slagle we need to keep this project moving.
 - b. Arden Mines Sewage Project-A survey and few other items are needed before the final design can be completed.
 - c. WEWJA Multi-Municipal 537 -A few remaining questions need to be answered for the LSA Grant application. WEWJA would like to meet with Chartiers to discuss this grant and project.

6. May 3rd storm / emergency follow-up-We are waiting for the insurance company to make a decision before we can make the necessary repairs. The insurance company believes this building can be repaired but the company that built the salt shed believes it needs replaced.
7. Intergovernmental Cooperation: Paving-We are waiting on a quote from Stevenson Equipment on the price for a new paver. This will give us an estimate on what Chartiers will owe for their contribution to purchase the paver.
8. Regent and 3rd Street Stop Sign Request-A resident has requested a stop sign between Regent and 3rd Street.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to permit Chief Horvath and Gateway Engineers to conduct a study to see if a stop sign is permitted between Regent Street and 3rd Street. All Supervisors voted yes. The motion carried 3-0.

9. MS4 Update-The report is due by the end of September for MS4. Jen and Public Works will continue to input and build the GIS mapping system for Chartiers Township.
10. My Work Initiative I-Jodi went over this program with the Board of Supervisors. This is a no cost program that will help children with disabilities and help with staffing issues we have currently been having.

A motion was made by Mr. Wise and seconded by Mrs. Kolovich to participate in the My Work Initiative program. All Supervisors voted yes. The motion carried 3-0.

11. Dirt and Gravel Road Grant -Welsh Road is being considered as a candidate for this grant. A survey along with some additional items will be needed for the submittal of this grant.

PUBLIC COMMENT

ADJOURN to Executive Session to receive information and discuss personnel matters.

Time: 5:28pm

Secretary, Frank Wise Jr.

Recording Secretary, Jamie Rozzo